



## **Authorization for Tri-State EasyPay**

Please allow four to six weeks for processing. Include a voided check. Submit completed forms in person at any Dupaco location, fax to (563) 690-0025, or mail to:

Dupaco Community Credit Union  
Attn: ACH Dept.  
P.O. Box 179  
Dubuque, IA 52004-0179.

### **Customer Information**

Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

### **Financial Institution Information**

Financial Institution: Dupaco Community Credit Union  
Routing Number: 273974581  
Checking Account Number: \_\_\_\_\_

### **Company Information**

**City of Dubuque Municipal Utilities:** (563) 589-4145  
Account Number: \_\_\_\_\_

**Alliant Energy:** (800) 255-4268  
Account Number: \_\_\_\_\_

**Black Hills Energy:** (800) 303-0752  
Account Number: \_\_\_\_\_

**Telegraph Herald:** (563) 588-5620  
Account Number: \_\_\_\_\_

**Qwest:** (800) 851-0134  
Account Number: \_\_\_\_\_

I authorize the company(ies) indicated above to initiate debit entries to make my bill payments from the checking account listed above. I acknowledge that the originations of ACH transactions to my account must comply with provisions of United States law. I understand that if at any time I decide to discontinue this payment service, I will notify the affected company within reasonable time for them to act on it.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **Common Questions**

### **With Tri-State EasyPay, can the payee take additional money out of my account or obtain confidential information about me through my credit union?**

No! Only the amount on your payee statement can be withdrawn from your account. The payee cannot obtain your account balance or any other personal information. They have access only to the information you provided them when you began EasyPay. Actually, paying your bills by EasyPay is more confidential than paying by check because fewer people are involved in the withdrawal of your payment.

### **What types of payments can be made by EasyPay?**

Tri-State EasyPay can be used for any ongoing, regularly scheduled payment, including:

- City of Dubuque Municipal Utilities
- Alliant Energy
- Black Hills Energy
- Mediacom
- Telegraph Herald
- Qwest

### **How do I begin using EasyPay?**

Complete and return the attached form to your credit union. Please be sure to include your account number with each company you would like to make payments to using EasyPay. This number may be found on your monthly utility bill. You will also need to include a voided check. Please allow four to six weeks for processing.

### **What is EasyPay?**

EasyPay is a great way to simplify your financial world and control your money at the same time. It allows you to arrange to have your City of Dubuque Municipal Utility, Alliant Energy, Black Hills Energy, Mediacom, Telegraph Herald, and/or Qwest monthly payments made electronically. You won't even have to write a check. When you receive a bill from a participating creditor, it will indicate how much the payment is and when the deduction will be taken from your share draft checking account. You simply enter the amount in your register. It's that simple!

### **How will I know the amount and date of the payment?**

When you receive a bill from a participating creditor, it will indicate how much the payment will be and when the deduction will be made from your share draft checking account.

### **How can I be sure the payment was made?**

Normally, the payee's monthly statement lets you know the amount of the previous month's payment and when it was received. You can also use Dupaco's online branch or Presto telephone teller to check the status of your payments 24 hours a day, seven days a week. The checking account debit will also be shown on your monthly statement.

### **Can I stop using EasyPay if I change my mind?**

Yes. If you decide you no longer want to use EasyPay, just contact your payee. They will tell you how to cancel the service.